



# MID ATLANTIC ORTHOPEDIC ASSOCIATES, LLP.

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*Board Certified and Fellowship Trained*

General Orthopedics  
Hand and Upper Extremity  
Sports Medicine  
Reconstructive Surgery  
Spine and Neck  
Foot & Ankle

Dear Patient,

In an effort to make your visit as pleasant and time efficient as possible, we are enclosing the necessary forms to be completed for your appointment. **All paperwork must be completed prior to your appointment.**

**If you have an extensive medical history and numerous medical reports and /or films, we kindly request that you either mail them or drop them off in at our offices at least one week prior to your appointment.**

If you were involved in a **motor vehicle accident**, all pertinent claim information must be furnished to our office prior to your appointment. This information is needed so that we can obtain the necessary precertification's/ authorizations for your visit (**ie. Insurance company name, address, phone number, claim number, date of injury, adjuster's name**). If you have workman's compensation injury, your visit must be authorized by the workman's compensation carrier and/ or your employer.

**If you have any recent studies pertaining to your current injury, please bring all them to your appointment.** Studies include, but are not limited to: MRI, CT scans, Bone Scans, X-Rays and EMG. If you have the studies without the reports, please request that a copy is faxed to our office at (732)238-8246.

**We request that you please arrive 1/2 hour prior to your scheduled appointment to enable us to register you in a timely manner.** If you should have any questions, please call the office between the hour of 9am-5pm at (732)238-8800. The staff will be happy to answer any questions that you may have. We thank you in advance for your cooperation.